



CDRI
Cambodia Development Resource Institute

OPPORTUNITY
DEPUTY EXECUTIVE DIRECTOR
(RESEARCH)

Report directly to: Executive Director

Direct Subordinates: Research center's Directors

Work closely with: Managers, Finance, and Administration and Operation

Essential qualifications and requirements

- A PhD in a field relevant to CDRI's research priorities
- A strong track of record of applied and policy-oriented development research
- A recent record of achievement in research leadership and management with a research/academic institution
- Proven record of successful research grant applications
- A significant body of development research publications
- Excellent communication skills including English writing and oral skills
- Proven research capacity building, mentoring and coaching researchers, quality assurance, and research management skills
- Expertise in quantitative methodologies, data management and analytical packages.

Roles and responsibilities

On Vision, Mission and Strategy:

- Work closely with the Executive Director and the Directors of Research Centres, and Operations to achieve CDRI's vision, mission and strategic objectives, and in line with its values and principles;
- Ensure CDRI's research and researcher capacity development objectives are achieved, consistent with CDRI's vision, mission, and its values and principles, as well as CDRI's Strategic Plan's objectives.

On Research Leadership and Management:

- Manage, lead and coordinate CDRI's research programme, work closely with the Senior Management Team and Research Management Committee;
- Monitor and evaluate research programme, track their progress against program/project's key performance indicators;
- Lead in identification of new opportunities and in the development of research proposals for submission to granting agencies in responding to CDRI Research and Resource Mobilisation Strategy;
- Mentor and support design and implementation of new research projects/programmes (methodology and conceptualisation, fieldwork management, data analysis, write reports, publications, and dissemination activities)
- Ensure the integrity, consistency, quality and coherence of research projects;
- Oversee and approve research output for publication;
- Develop and implement strategies to publish CDRI research in refereed journals and other research publications;
- Assess research and research collaboration opportunities and oversee preparation and quality control of project proposals;
- Assist management in securing their financial support;
- Develop and oversee implementation of a systematic capacity building plan for researchers and research stakeholders;
- Lead at least one major CDRI research project and contribute to CDRI flagship publications;
- Lead in effective dissemination of CDRI research and policy engagement in Cambodia, region and international.

On Relationship Management:

- Maintain a close relationship with related functional and research centers within CDRI, especially with the Managers of Operations on financial, human resource, administrative and institutional governance issues;
- Liaise with development partners and research communities to pursue CDRI's interests, and represent CDRI at high level national, regional and international development research networks and forums
- Consult Cambodian stakeholders and partner institutions to identify medium and long term priority areas for research and policy influencing;
- Establish and deepen long-term collaborative relationships with local, regional and international research institutions
- Represent and contribute to key national and international networking and technical working groups relevant to CDRI research focus

On Research Team Management:

- Chair the Research Management Committee to ensure effective operation of the research programme and projects;
- Promote open and transparent communication within and across research teams and centers
- Mentor and support researchers and directors of research centers in carrying out their responsibilities;
- Manage and review performance of researchers and director of research center
- Represent and contribute to key national and international networking and technical working groups relevant to CDRI research focus.

Application

The appointment is for a three-year period with the possibility of extension. Applications with a detailed CV, cover letter, publication references, and names and contact details of three professional referees should be addressed to the Executive Director of CDRI by e-mail to hr@cdri.org.kh, or by mail to PO Box 622, Phnom Penh, Cambodia, by **20 February 2022**.

Only shortlisted candidates will be contacted.

Further details may be obtained from CDRI website: <http://www.cdri.org.kh>.